Cottonwood Green Homeowners Associatio

May 11, 2021

Dear Homeowner;

The Cottonwood Green Homeowners Association (CWG) (HOA) Board of Directors would like to bring several items to your attention. The following paragraphs describe situations or conditions that you as a CWG homeowner should be aware of.

The Association will no longer maintain a website and any further correspondence from the Board to HOA members will be accomplished via email. It is therefore important that the Board has your current contact information. Sandy Bauer volunteered to gather and update email addresses and many of you have already given this information to Sandy. If you have not, please provide your telephone number and email address to Secretary Deb Mafera (see attachment for her email address).

Your contact information will remain confidential and will not be shared with anyone, including other HOA members. It will only be used for infrequent, official correspondence from the Board and from Mindy O'Connor, the Association's CPA. Once the email list is up to date, we will send everyone an electronic copy of the By-laws, Covenants, and Design Guidelines. If you would like to receive meeting notes, simply make that request to HOA Secretary, Deb Mafera.

We are in need of another board member, the position of Board Member At Large. The Board meets 3-4 times per year, so it is not a big time commitment. If you would like to volunteer for this position, please contact me or Secretary Deb Mafera as soon as possible.

The Annual membership meeting will be held on Saturday **September 11, 2021 at 10:00 am**. Such meeting will be held in our neighborhood common area; please bring your own chair. If you are not able to attend, you may sign a proxy to allow a person of your choice to represent your interests. More information on the meeting and how to obtain a proxy form will be emailed as we get closer to the meeting date.

Please remember that any structure or improvement you plan to put on your property (including fences, sheds, gazebos, landscaping, pergolas, etc.) must meet the Cottonwood Green HOA Design Guidelines and must be approved by the Design Committee before construction or installation. Thank you for your cooperation on this matter.

HOA members on the west side of CWG should also contact Colorado Parks and Wildlife (CPW) before constructing any fence, structure or landscaping that might impede maintenance access to the irrigation ditch easement owned by CPW. Such contact might save you the trouble of removing a structure or improvement that interferes with CPW's access rights to the ditch.

The interior sidewalks and the street circles will be resealed sometime in September or October. The Board hopes to accomplish this work with volunteer labor. If you would like to volunteer your services, please contact me.

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Mike Lloyd HOA President

COTTONWOOD GREEN HOMEOWNERS ASSOCIATION

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HOA OFFICERS:

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